

HUEDC
BOARD OF DIRECTORS
ATTENDANCE RECORD

DATE: March 15, 2016

TIME: 7:00 p.m.

PLACE: 500 West Main Street, Mitchell, IN

MEMBERS PRESENT

Mary Alive Brown*
Sharon Mitchell
Billy Joe Walker
Marolyn Holzbog
Bill Mitchell
Mary Stutzman
Sara Luallen
Angela Turpin
Martha Fields
Greg Taylor
James Oswalt
Suzanne Brown
Herman Campbell*
Janie Johnson
Rosie Wininger
Vicky Bauernfiend
Bob Jones
Maxine Parks
Dave Dedrick
Reita Nicholson
Richard Beaty
Marietta Hager*
Karan Jones
Lisa Crane
Ronnie Pennington
Jack Mahuron

MEMBERS ABSENT

Angela Crecelius	E
Alan Cloar	A
Gerald Montgomery	A
Don Bowling	E
Jim Mathers	E
Ava Kinney*	E
Louis Korff	E
Frank Sullivan	E

* Alternate
A Absent
E Excused Absence

STAFF PRESENT: David Miller and Angelia Owens

GUEST PRESENT:

HOOSIER UPLANDS ECONOMIC DEVELOPMENT CORPORATION
BOARD MINUTES

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DATE: March 15, 2016

I. CALL TO ORDER: The meeting was called to order by Martha Fields, Chairperson.
Opening Prayer – Pledge of Allegiance.

II. ROLL CALL/ESTABLISH QUORUM: Roll call was done by Angelia Owens. There were (26) members in attendance. A quorum was present.

III. APPROVAL OF PREVIOUS MINUTES: No corrections or questions.

Lisa Crane made the motion to approve February minutes. Angela Turpin seconded the motion. MOTION CARRIED

IV. FINANCIAL REPORT – January Reports

Angela Turpin made the motion to approve the January Financial Reports as mailed. Suzanne Brown seconded the motion. MOTION CARRIED

V. OLD BUSINESS: N/A

VI. COMMITTEE REPORTS: N/A

VII. EXECUTIVE DIRECTORS REPORT: David Miller

REQUIRING BOARD ACTION:

1. Home Health & Hospice – Agency Evaluations & Policies – Re-approval

Need Board approval of the following:

- The 2015 Annual Home Health Care & Hospice Agency Evaluations which are required by state/federal regulations and CHAP guidelines.
- The following policies and procedures for Home Health Care: Scope of Services, Emergency, Client Admission, Discharge/Hold, Clinical Records, and Supervision of Field Staff.
- The following policies and procedures for Hospice: Scope of Practices, Emergency, Admission, Discharge, Medical Records, and Supervision of Field Staff

Reita Nicholson made the motion to approve the 2015 Annual Home Health Care &

Hospice Evaluations which are required by state/federal regulations and CHAP guidelines; the following policies and procedures for Home Health Care: Scope of Services, Emergency, Client Admission, Discharge/Hold, Clinical Records, and Supervision of Field Staff; and the following policies and procedures for Hospice: Scope of Practices, Emergency, Admission, Discharge, Medical Records, and Supervision of Field Staff. Greg Taylor seconded the motion. MOTION CARRIED

2. Home Health & Hospice – Strategic Plan & SWOT Review

Need Board approval of the following:

- The 2015 Home Health Care & Hospice Strategic Plan
- The 2016 Home Health Care & Hospice Strategic Plan
- The 2016 Home Health Care & Hospice SWOT (Strength, Weaknesses, Opportunities and Threats) Analysis

Angela Turpin made the motion to approve the 2015 Home Health Care & Hospice Strategic Plan; the 2016 Home Health Care & Hospice Strategic Plan; and the 2016 Home Health Care & Hospice SWOT Analysis. Lisa Crane seconded the motion. MOTION CARRIED

3. Out of State Travel Request: Home Health Staff – October 2016 NAHC Conference in Kissimmee, FL

Need Board approval to allow Melissa Jeremiah, Director of Operations for Home Health Care & Hospice and JoDeana McNabb, Director of Accounting Services for Home Health Care & Hospice to travel out of state to Kissimmee, FL on October 22nd – 26th to attend the 35th National Association for Home Care & Hospice annual meeting.

Jack Mahuron made the motion to approve the out of state travel for Melissa Jeremiah and JoDeana McNabb in the Home Health Care Division to travel to Kissimmee, FL on October 22nd – 26th to attend the 35th National Association for Home Care & Hospice annual meeting. Greg Taylor seconded the motion. MOTION CARRIED

4. 403 B Plan Amendments

Need Board approval to accept the 403 B Plan Amendments.

Billy Joe Walker made the motion to approve the 403 B Plan Amendments. Angela Turpin seconded the motion. MOTION CARRIED

INFORMATION ONLY:

1. The Home Health & Hospice Quarterly Reviews were handed out to each Board Member to review.
2. The CEO updated the Board on the Eagle Place Apartment project in Loogootee. We were not awarded funding for the project due to the scoring criteria changing. This criteria is in place for two years; therefore, next year we would also not be awarded funding. The building has already been placed on the market for sale.
3. The CEO informed the Board about the possibility of the investor exiting on the Shawnee Apartments in Bedford. The investor only has to remain with the project for 15 years then has the option to exit the partnership. It wouldn't really affect us and we would save money on yearly audits.
4. The Weatherization Production Report was given out to each Board Member to review.
5. The Opera House will be hosting a Theatre Camp for youths in grades 1st through 12th on April 11th – 15th. The last camp was very successful.
6. The CEO informed the Board of a new grant application being submitted to the Family & Social Services Administration, Division of Mental Health & Addiction for a substance abuse program in Lawrence County. Funding will provide evidence based prevention programming targeting substance abuse among people of all ages in Lawrence County and programs will target risk and protective factors and underlying community determinants to address substance abuse prevention. Out of 29 counties, only 4 to 6 awards will be given out. The funding amount is for 2 years at \$200,000 per year with the possibility of a renewal up to 4 years.

PROVIDED MATERIALS

- Program Director's Board Reports
- News Articles

VIII. ADJOURN

Richard Beaty made the motion to adjourn the meeting. Lisa Crane seconded the motion. MOTION CARRIED

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Reita Nicholson, Secretary